

MINSOO KIM

이름 볼드체.

글씨체는 Times new roman 이나 Arial 사용. I, My, Me 등 pronoun 사용 금지.

+82 10 XXXX-XXXX minsoo@korea.com
Seoul, South Korea, Mapo-gu, XX-ro

EDUCATION

XXX university, Seoul, South Korea

Pharm.D

GPA: 3.20/4.50

Expected graduation February 2021

XXX university, Seoul, South Korea

3/2014-2/2018

Major in Biology (Pre-pharmacy)

Relevant Coursework 지원한 program과 연관이 있는 수강 과목 5개 내외

- Pharmacotherapy(7 credits, A-)
- Manufacturing Pharmacy(6 credits, A+)
- Pharmaceutical care practice(2 weeks)
- Advanced ambulatory care pharmacy(1 week)
- Acute care clinical practice(1 week)
- Community pharmacy practice(6 weeks)

SKILLS Language (TOEIC, TOFEL, IELTS), Technical skill (자격증) 외에도 Laboratory skill 등 자신이 어필하고 싶은 분야 추가

Languages: Korean(native), Fluent English (TOEIC 900 score), Conversational Japanese

Technical: Microsoft Office, Stata

RELEVANT EXPERIENCE 최근에서부터 과거로 시기에 역행해 작성. 활동, 단체이름, 도시, 활동 시기 제시.

Research Assistant, Summer Research Fellow Program

Pharmacy Department, XXX University, Incheon, South Korea

7/2019-8/2019

- Developed and improved skills for DNA isolation and fingerprinting by PCR; DNA and protein synthesis; chromatography 이미 활동 완료된 것은 과거시제
- Helped lab members to list quantitative analysis of experimental data

Bullet list에는 parallel 하게 모두 동사로 시작하고, 어떤 업무를 맡았는지 서술

Managing Assistant, XXX Pharmacy, Seoul, South Korea

12/2018-2/2019

- Organized prescriptions and led patients to get service in order
- Learned the management system of community pharmacy

Internship, R&D center, XX pharmacy company, Pangyo, South Korea

7/2018-8/2018

- Handled HIV-positive sera, confirming accuracy of rapid HIV kits
- Tracked confidential patient record for Seoul HIV study

ACTIVITIES AND INTERESETS

그외 장점을 부각할 수 있는 경험 제시 (IPSF 및 KNAPS 활동, 봉사활동, 아르바이트, 군대, 동아리 활동 등)

Member, KNAPS (Korean National Association for Pharmaceutical Students)

3/2018-present

- Participated MAC(Medicine Awareness Campaign) and helped citizens to learn healthy way of taking contraceptive pill
- Took part in Christmas Party and shared pharmaceutical ideas with KNAPS members

Secretary, City Soccer club 현재도 진행 중인 활동은 현재시제 사용

12/2017-present

- Aid with making reservation of soccer field
- Search and prepare any new materials needed

Military Service, Republic of Korea Air Force

9/2015-7/2017

- Belonged to a division of radar-observation

- Received 3 times of guerrilla training(6weeks) successfully

Teaching experience

8/2017-present

- Volunteer as a teacher and an academic advisor at orphanage
- Private lesson teacher for high school student

SCHOLARSHIPS.

- Scholarship(full tuition) for excellent grads, XXX university 2017.08.19
- Admission scholarship (half tuition), XXX University 2016.02.10

References 필수 항목은 아니나 CV에 작성한 내용이 사실임을 증명하고 신뢰도를 높임. 3개 내외.

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CV example 예시 항목 외에도 Research interest, Honors and Awards,
Publication 등 추가 권장.