**GIL DONG HONG**

51-5 Banpo-dong Phone/Fax(02)1234-5678

Seocho-gu, Seoul 135-120 e-mail : sample@findjob.co.kr

**▪ Profile**

I have had much teamwork experience throughout my education. These team projects and my experience as a computer lab assistant have enhanced my critical thinking and problem solving skills. My computer lab experience and my minor in information technology have also allowed me to become proficient in many software applications.

**▪ Education**

Syracuse University, Syracuse, NY

Graduation Date: May 2000

Bachelor of Business Administration

Major: General Business

Minor: Information Technology

Overall GPA: 3.89 Minor GPA: 4.00

**▪ Experience**

**Computer Lab Assistant**

Syracuse University, Division of Information Technology, 1997-present

- Help users with problems in the University computer labs.

- Work with E-mail and the Internet.

- Work with Novell Netware Client 32-bit 4.1

- Ensure security in the labs.

**Manlius Temporary Services**

Manlius, NY, May 1997 - August 1997

- Carrier Corp. - Informaiton Technology Assistant

- University Hospital Home Care Services - Marketing Assistant

**▪ Transferable Skills**

**Computer Proficiencies**

MS Office 2000, Excel 7.0, Word 7.0, Access 7.0, PowerPoint 7.0, PageMaker 6.0, Visual Basic 4.0, Word Perfect 5.1, Minitab 10.2, Internet Explorer 5.0+, Netscape Navigator 4.0+

**Language Comprehension**

Basic Spanish

**▪ Awards and Honors**

Beta Gamma Sigma - Business Honor Society

Mortar Board

Dean's List

Stetson Business School Foundation - Merit Award in General Business

Who's Who Among American College Students

Phi Eta Sigma - Freshman Honor Society

Dean's Scholarship

**▪ Activities**

Alpha Kappa Psi - Professional Business Fraternity

- Vice President of Membership

- Rush Co-Chair

- Pledge Class President

New Beginnings - new student orientation program

- Assistant coordinator

- Advisor

OrangeAid - community service event, Fall 1996

- Student Liaison Coordinator

- Committee Co-Chair

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**▪ PROFESSIONAL OBJECTIVE**

Position as Electrical Engineer. Experienced in microcomputer circuit design.

Offer 11 years of broad-based experience, wide knowledge of state-of-the-art electronics and excellent trouble shooting skills.

**▪ SUMMARY OF SKILLS**

• 11 years’ experience in the design of MC68000, Z-80, uPD87AD-based microcomputer circuits (DMA, DRAM controllers, and AD converters), ASICs, PALs and GALs.

• Experienced in mechanical design as well as optical (lens, lamps and mirrors) design.

• Thorough understanding of technical and other specifications and requirements.

• Proven ability to manage technology relationships with vendors, partners and OEM customers.

• Exposure to American and European cultures; lived and worked in the U.S. and Netherlands.

• Excellent command of spoken and written English.

**▪ PROFESSIONAL EXPERIENCE**

**INDUSTRIAL CORPORATION** (1984-1996)

***Development Project Manager,*** 1992 to 1996

U.S. R&D Center, San Jose, California

• Established the company’s U.S. R&D Center.

• Developed, launched and coordinated joint projects with U.S. companies to develop printers

and facsimiles.

• Successfully managed the vendors of printer and fax controllers and completed the project on time and fax controllers and completed the projects on time and within budget.

***Senior Product Engineer,***  1991

Information System development, Suwon

• Developed NQ6800-based PCL-5 printer controller for AT bus, which generates the video signal for the company’s printer engines.

• Designed ASIC for PCL-5 printer controller utilizing the Mentor Graphics system

• Provided OEM customers with problem-solving support.

***Product Engineer,*** 1990-1991

Europe ABP Division, Lyon, France

• Provided field service for the company’s subsidiaries throughout Western Europe including Scandinavia to support PCL-4 printer sales.

• Collected customer feedback and competitive information necessary to develop PCL-t printers.

***Product Engineer,***  1989-1990

ABP and PPF Development Department, Suwon

• Developed IO7800-based PCL-5 and Postscript printer controller boards for the company’s prototype printer engines.

• Designed I/O control ASIC for laser facsimiles.

***Product Engineer,***  1987-1988

LBP Development Department, Suwon

• Developed the company’s laser beam printer optical section and fusing control section.

***Electrical Designer,*** 1984-1987

PPU Development Department, Suwon

• Designed copiers optical section including lens and auto exposure control section.

• Designed 8-bit microprocessor based on sequence control circuit boards.

**▪ EDUCATION AND TRAINING**

UNIVERSITY OF CCC, California, USA

Microprocessor Assembly Language (1992)

UNIVERSITY OF BBB, Vancouver, Canada

Electrical Engineering and ESL classes (1988-1989)

AAA UNIVERSITY, Seoul, Korea

B.S. in Electrical Engineering (1984)

**▪ COMPUTER KNOWLEDGE**

Hardware : SUN, PC, Macintosh and Mentor Graphics

Operations systems : DOS, Windows, UNIX and System 7

Software : SCHEMAIII+, ABEL4, Lotus 1-2-3, SC4, WordPerfect, Word, PROCOMM and many others.

Languages : C, BASIC, Assembly language

**▪ REFERENCES**

Available on Request